

**PRIMA Networking Support Scheme (NET2PRIMA)**

**National Application Form**

 Version: 1

 Issue Date: January 2025

**Notes to Applicants**

1. The official National Rules for Participation can be downloaded from the [Xjenza Malta’s website](https://xjenzamalta.mt/media/open-funding-schemes/). Kindly ensure that this national application form is filled in with reference to the National Rules for Participation 2025 for this Call.
2. The application form and any attached documents will be treated as confidential throughout and after the appraisal process.
3. Only application forms which are complete and that include all relevant supporting documents will be evaluated.
4. Only electronically filled in application forms will be accepted. Should the application be hand-written or should the format of the application form be altered, the application form will not be evaluated.
5. All responses must be clearly explained and substantiated.
6. A complete application form must be submitted to Xjenza Malta via email on prima.xjenzamalta@gov.mt. Relevant annexes could be found on the [Xjenza Malta’s website](https://xjenzamalta.mt/media/open-funding-schemes/).
7. The Call will remain open throughout 2025 until funds are exhausted, although trips may be completed up to six (6) months after being notified that the application has passed all eligibility checks.

*Please fill in all sections of the form.*

**Section 1: Applicant’s Details**

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| **Applicant Details** *(Please include details of the Malta-based entity applying for the Call)* |
| **Applicant Information** | *Name:* Click or tap here to enter text.*Designation:* Click or tap here to enter text.*Gender:* Click or tap here to enter text.*Contact Number:* Click or tap here to enter text.*E-mail address:* Click or tap here to enter text.[ ]  *I consent to receive information about other initiatives by Xjenza Malta* |
| **Legal Name of Academic Institution / Private Entity** | Click or tap here to enter text. |
| **Name of Department/Institute/Centre***(if applicable)* | Click or tap here to enter text. |
| **Website address** | Click or tap here to enter text. |
| **VAT number** *(not applicable to public entities)* | Click or tap here to enter text. |
| **Legal Form of Undertaking/Entity** | Choose an item. |
| **Registration/Identification number** *(not applicable for public entities)* | Click or tap here to enter text. |
| **Entity / Undertaking Size** | Choose an item. |
| **Business Activity***[please state NACE code; a list of NACE Codes may be accessed* [*here*](https://ec.europa.eu/eurostat/documents/3859598/5902521/KS-RA-07-015-EN.PDF)*]* | Click or tap here to enter text. |

**Section 2: Details of the networking/workshop/brokerage event**

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| **Event title** | Click or tap here to enter text. |
| **Organised by** | Click or tap here to enter text. |
| **Location** | Click or tap here to enter text. |
| **Dates** | Click or tap here to enter text. |

**Section 3: PRIMA-related event/proposal related information**

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| Have you participated in any transnational PRIMA, Horizon Europe, or Xjenza Malta projects related to the PRIMA thematic areas (Agro-food Value Chain, Farming Systems, and Water Management)? Alternatively, have you been involved in any proposal submissions that were not funded?*Kindly provide details, including the project name and thematic area.* |
| Click or tap here to enter text. |
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| How would attending the selected networking, workshop, or brokerage event support your participation in PRIMA Calls?Please outline your qualifications, expertise, research experience, or any other relevant factors that would qualify you to participate in the PRIMA-related event chosen. |
| Click or tap here to enter text.  |
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**Mandatory additional documents required:**

1. Agenda/activities of the event (PDF)
2. Proof of registration by the event organiser
3. Curriculum Vitae
4. Three (3) flight quotations (preferably direct flights if available)
5. Proof of planning meetings with at least three (3) different partners if attending a brokerage event (*Recommended*)
6. *De minimis* Declaration Form (required only in the case of applicants applying under the *State Aid* route of this scheme)

**Section 4 - State Aid Rules**

For Applicants that qualify as undertakings that carry out an economic activity within the meaning of Article 107 TFEU, the NET2PRIMA Scheme will be implemented in line with the *de Minimis* Regulation (Commission Regulation (EU) *2023/2831 of 13 December 2023* on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to *de minimis* aid).

State aid rules will not apply to Public Entities and Public Research and Knowledge-dissemination Organisations, that are registered in Malta and do not carry out an economic activity within the meaning of Article 107 TFEU.

If you deem that State Aid is not applicable, a justification will need to be provided. If the activities undertaken by the applicant are found to have State Aid implications, the Applicant would need to follow State Aid rules.

More information is provided in the rules for participation and Xjenza Malta can also be contacted for further clarifications.

Please provide justification below:

Click or tap here to enter text.

**Section 5: Declaration**

**5.1 Personal Data Protection**

1. Contact email address of the Data Protection Officer: dpo.xjenzamalta@gov.mt
2. The legal basis and purpose of processing:

The personal data collected by Xjenza Malta via this written application for the aid and its subsequent processing by Xjenza Malta to evaluate data subject’s request for aid under the Scheme is in line with:

1. The relevant Rules for the Scheme;
2. COMMISSION REGULATION (EU) *2023/2831 of 13 December 2023* on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to de minimis aid (the de minimis Regulation), where applicable;
3. Data Protection Act (CAP. 586 of the Laws of Malta) and
4. Regulation (EU) 2016/679 of the European Parliament and of Xjenza Malta of 27 April 2016 on the protection of natural persons with regards to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

The legitimate basis to process personal data submitted by the data subject by virtue of his/her written application for aid is Regulation 6 (1)(b) of the General Data Protection Regulation (“GDPR”), as ‘*processing is necessary in order to take steps at the request of the data subject prior to entering into a contract’*.

1. Data retention period:

The data collected by Xjenza Malta as submitted by the data subject via this written application for aid will be retained for a period of ten (10) years from the date on which the aid was granted to the Entity represented by the data subject in relation to this written application for aid, in line with the Scheme Rules for Participation and Article 6 of the *de minimis* Regulation (where applicable).

1. Pursuant to General Data Protection Regulation (GDPR), you have the right to access the personal data, rectify inaccurate personal data, request to erase personal data and request Xjenza Malta to restrict the processing of personal data.
2. To exercise such rights, you are to submit a written request to the Data Protection Officer via the contact e-mail address.
3. Any erasing and/or rectification of personal data and/or restriction of processing as referred to above may:
* Render one or more cost items or the Entity ineligible for assistance under the Scheme or render void the Letter of Intent issued in favour of the Entity for assistance under the Scheme in relation to this written application for aid;
* Lead Xjenza Malta to enforce a recovery of aid granted to the Entity as part of this written application for aid.
1. Sharing of data where strictly necessary and required by law:

For the purpose of processing this written application for aid in line with the Rules for Participation and the *de minimis* Regulation (where applicable), Xjenza Malta may share the data provided via this application with other Government Entities, subject that such processing satisfies at least one of the grounds listed under the Regulation of the GDPR.

1. For the purpose of monitoring of State aid in line with Article 6 of the de minimis Regulation or where legally required, any data provided as part of this written application for aid may be shared with the European Commission.
2. If you feel that your data protection rights have been infringed, you have the right to lodge a complaint with the Information and Data Protection Commissioner.
3. Authorisation to engage with Xjenza Malta on matters related to this application.

I the undersigned, as legal representative of the Applicant Entity, authorise the following Legal Bodies and/or Natural Persons to act on my behalf with Xjenza Malta with respect to matters related to this written application for aid and any subsequent documentation exchanged between the two parties in relation to the same written application for aid.

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| **Name of Legal Entity** | **Name and Surname of Natural Person granted authorisation(1)** | **E-mail address of party granted authorisation(2)** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

Note 1: Leave empty if authorisation is intended to any natural person engaged with the Legal Entity. Otherwise specify the name and surname of the person(s) working for the Legal Entity to whom the authorisation is intended.

Note 2: Written communication with the Legal Entity and/or Natural Person granted authorisation via email will only be accepted via the email address specified in the table above. The Undersigned should be copied (via the email address specified in this application) in any communication between Xjenza Malta and the Person granted authorisation as per above table.

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| **Name and Surname of person giving authorisation:** | Click or tap here to enter text. |
| **E-mail address of person giving authorisation:** | Click or tap here to enter text. |
| **Signature of person giving authorisation:** |  |
| **Designation:** |  |
| **Date:** | Click or tap to enter a date. |
| *The person giving authorisation should correspond to the data subject of personal data contained in this application as well as represent the Applicant Entity as its legal representative.* |
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**5.2 Cumulation of Aid (where State aid rules apply)**

The undersigned declares that aid approved under this incentive is in line with the terms and conditions set out in the Rules for Participation and in line with the rules on cumulation outlined in Article 5 of the *de minimis* Regulation.

**5.3 Double Funding**

Funding under this scheme is made available on the basis that the Applicant has not benefited and will not benefit from any other grant or financial incentive of whatever nature, applied for and/or utilised for the same scope as that subject of the funding requested under this scheme.

**5.4 Monitoring and Reporting Obligations**

By submitting this application, I hereby acknowledge that Xjenza Malta shall abide with any applicable monitoring and reporting obligations and may publish and make available to third parties’ information as required by such rules.

Where applicable, in line with Article 6(1) of the *de minimis* Regulation, as of 1 January 2026, information on de minimis aid granted under *de minimis* schemes shall be made publicly available in the central register at national or Union Level.

The following information shall be made public:

* the identification of the beneficiary,
* the aid amount,
* the granting date,
* the aid instrument, and
* the sector involved on the basis of the statistical classification of economic activities in the Union (‘NACE classification’).

**5.5 Additional declarations:**

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| **I confirm that:** |
| The information given on this form is accurate to the best of my knowledge. I understand that if it is later established that I misrepresented myself and I am not eligible for this Scheme, Xjenza Malta is allowed to withhold any reimbursements.   | I agree [ ]  |
| I accept and confirm that the personal data and activities/event information can be passed on to Xjenza Malta to be used solely for the purposes of administering, processing, and review of the application. | I agree [ ]  |
| I have read and I accept the terms and conditions stipulated within the declarations above and the National Rules for Participation 2025 and confirm that I agree with the eventual publication of personal data and proposal content information of successful applicants, including name of entity, title of event.  | I agree [ ]  |
| I have never been disqualified[[1]](#footnote-1) or excluded from participation in any Public and/or European Union funding scheme. | I agree [ ]  |
| I have never been disqualified[[2]](#footnote-2) or excluded from participation in any Public Tender either by the Government of Malta or by the European Union or by any public entity in Malta. | I agree [ ]  |
| I have never been found guilty by any competent Court in Malta or elsewhere of any crime[[3]](#footnote-3) and that I have never been adjudged bankrupt or insolvent by, or filed an application for insolvency before, any competent Court in Malta or elsewhere. | I agree [ ]  |

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| **Signature & Stamp of the Applicant:***The applicant needs to have sufficient authority to ensure the adequate degree of commitment and support for the activities.* | **Date:****Sign:****Stamp:** |

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| **Signature of & Stamp of CEO / Chairman / Rector of Applicants Entity:***Applications should be endorsed by the applicant’s CEO/Chairman/Rector, as the case may be.* | **Date:****Sign:****Stamp:** |

1. *This Declaration does not extend to disqualification of any tender proposal due to technical reasons.* [↑](#footnote-ref-1)
2. *This Declaration does not extend to disqualification of any tender proposal due to technical reasons.* [↑](#footnote-ref-2)
3. *This Declaration does not extend to any traffic related offences where these have been made.* [↑](#footnote-ref-3)