

# EXECUTIVE

**(Policy & Strategy)**

Jobsplus Permit Number: 127/25

Jobsplus Vacancy Number: 414981

## Role:

The Policy and Strategy Unit at Science Malta is responsible for the following key areas:

- Providing policy advice to government in the areas of research, innovation and space.
- Representing Government in various EU and international forums related to research, and innovation.
- Support the implementation of the of the Smart Specialisation Strategy (2021 – 2027) and oversee the implementation and monitoring of the R&I Strategic Plan 2023 – 2027.
- Policy intelligence through, inter alia, monitoring and analysis of the R&I landscape in Malta

The Policy and Strategy Executive will be part of the Policy and Strategy Unit and will be primarily responsible for assisting with the recommendation of appropriate positions in response to EU initiatives, representing Government in EU fora, supporting Malta's engagement with the OECD and facilitating any additional policy and strategy development and implementation. The Executive may also be involved in work relating to the implementation of the national R&I Strategic Plan 2023-2027.

## Duties:

1. To support as may be required in the formulating of national position papers focused on research and innovation (R&I) and Space. This entails the preparation of policy briefs, speaking notes, and Science Malta's responses to EU R&I and Space policy initiatives, at both technical and Ministerial levels.
2. To work closely with the Permanent Representation of Malta to the EU in Brussels and the ministry responsible for Research and Innovation to ensure the appropriate scrutiny and cross government oversight of all R&I and Space files.
3. To build a strong network and collaborate with all relevant local players including academia, private organizations, public research institutes, industry representatives, and government units.
4. To keep abreast, monitor and assess EU level policies and developments which overlap with and impact national R&I policy making and implementation.
5. To remain abreast of statistical trends in R&I, understand their interpretation and context, and use this knowledge as part of the development of relevant Malta positions.

6. To prepare for and act as the national representative in EU fora discussing R&I matters, advocating for the country's interests.
7. To contribute to the implementation of those aspects of the national R&I Strategic Plan for which Science Malta is directly responsible.
8. To maintain a good understanding of the implementation status of the R&I Strategic Plan and its contextual framework in broad terms.
9. To participate in any projects and activities as may be directed by their superiors from time to time, ensuring effective execution and implementation.
10. To work with the other Science Malta Units as necessary to ensure the necessary sharing of information, joint promotion of R&I, achievement of the Agency's objectives and working in a collaborative environment such that the Agency's vision, mission and goals in relation to EU R&I policies are achieved.
11. Any other duties assigned by their superiors, demonstrating flexibility and commitment to the overall success of the Unit.

To perform other job-related duties as assigned. The list is not exhaustive, and management may change or add tasks if and when required and according to the exigencies of Science Malta and its subsidiaries.

## **Eligibility Requirements:**

Master's qualification at MQF Level 7 in European Studies, or International Relations, or Diplomacy, or Natural Sciences, or Social Sciences, or a comparable professional qualification recognised by MFHEA (MQRIC if applicable) together with a minimum of one (1) year of work experience within research and /or policy and strategy environment.

### ***OR***

Bachelor's qualification at MQF Level 6 in European Studies, or International Relations, or Diplomacy, or Natural Sciences, or Social Sciences, or a comparable professional qualification recognised by MFHEA (MQRIC if applicable) together with a minimum of three (3) years of work experience within research and/ or policy and strategy environment.

With respect to qualifications produced in response to this call for applications which are not from the University of Malta, applicants are required to request a recognition statement from the Malta Qualifications and Recognition Information Centre (MQRIC). The certificate is to be provided the latest one week after closing date of applications, and proof of payment is to be sent by closing date of applications. The application form may be downloaded from the MQRIC section on the Malta Further and Higher Education Authority ([www.mfhea.org.mt](http://www.mfhea.org.mt)).

## Requisites:

By the closing time and date of this call for applications, applicants must be:

- a) Citizens of Malta; or
- b) Citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or
- c) Citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or
- d) Any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or
- e) Third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or
- f) In possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identita' should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

## Working Conditions:

This position is on an indefinite basis with a starting salary of €31,459 per annum and a yearly increment subject to good working performance.

- Career advancement opportunity
- Opportunity for external training sponsorship
- Parking Facility
- Teambuilding activities
- Gym Membership

## How to Apply:

Interested applicants are to email their Europass CV and a copy of their academic certificates to **recruitment.Xjenza Malta@gov.mt**, by not later than **Thursday 29 May 2025**. Late and/or uncomplete applications will not be processed.

By applying for this position, you are agreeing to the data practices for the collection, use and disclosure of your personal information in accordance with the XJENZA MALTA Privacy Policy available at **[http:// Xjenza Malta.gov.mt/our-privacy-policy/](http://XjenzaMalta.gov.mt/our-privacy-policy/)**. You can withdraw your consent at any time by sending us an email on **recruitment.Xjenza Malta@gov.mt**.